Appendix 2 to the Regulations on the awarding and payment of funds for internships / foreign scientific events / domestic scientific events

**AGREEMENT No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**to cover the costs of a long-term foreign research internship**

**for PhD students participating in the project UPWr 2.0 project: „International and interdisciplinary development programme for Wrocław University of Environmental and Life Sciences”, agreement no. POWR.03.05.00-00-Z062/18**

Concluded in Wrocław on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ between:

1. **the** **Wrocław University of Environmental and Life Sciences**,

with headquarters in Wrocław at ul. Norwida 25, 50-375 Wrocław (hereinafter referred to as the "University"), represented by the project manager Krzysztof Kafarski

1. PhD Student \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PESEL (in the absence of PESEL number, passport number) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Full address* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Hereinafter referred to as the "**Project Participant**".

§ 1

1. This Agreement is concluded as part of the Project „UPWr 2.0: International and interdisciplinary development programme for Wrocław University of Environmental and Life Sciences” module V task 4 - Interdisciplinary International Doctoral School at UPWr, co-financed by the European Social Fund under the Operational Program Knowledge Education Development, under contract No. POWR.03.05.00-00-Z062 / 18 of June 4, 2019, hereinafter referred to as the "Project"
2. The purpose of this Agreement is to regulate matters related to the implementation and financing of a long-term foreign research internship by the Project Participant.
3. The long-term foreign research internship will start       (please specify the place of internship) on and will end on

§ 2

UPWr undertakes to:

1. Payments to the Participant / project scholarship related to a long-term foreign research internship, to cover travel, insurance, subsistence and accommodation costs in the amount of ……………… .PLN, in words: …………………………….

a. In the case of one year internship:

• The first installment in the amount of 25% of the scholarship will be transferred within 10 days following the signature of the Agreement (Appendix No. 2), not earlier than 10 days before the planned departure,

• Subsequent parts of the scholarship are transferred every 3 months, after sending a statement on the continuation of the internship, signed by an authorized person in the host institution. The statement is sent by the Project Participant to the Project Manager.

b. In the case of a six-month internship:

• The first installment in the amount of 50% of the scholarship will be transferred within 10 days following the signature of the Agreement (Appendix No. 2), not earlier than 10 days before the planned departure,

• the second installment of the scholarship takes place after 3 months, after sending a statement on the continuation of the internship, signed by an authorized person in the host institution. The statement is sent by the Project Participant to the Project Manager.

c. The costs of living and accommodation included in the grant will be settled as a lump sum. The participant will not be required to present financial documents proving the cost of living.

d. Payments will be transfered to the Project Participant's bank account:

Name and surname of the account holder: …………………………………………………………………………………………………………

Name of the bank:……………………………………………………………………………………………………………………………………………….

Full account number (including IBAN / BIC bank codes in the case of a foreign account):…………………………………

e. the scholarship will be paid from the Project's funds POWR.03.05.00-00-Z062/18 „UPWr 2.0: International and interdisciplinary development programme for Wrocław University of Environmental and Life Sciences” co-financed by the European Social Fund under the Operational Program Knowledge Education Development.

§ 4

1. Obligations of the Project Participant:

The Project Participant undertakes to fulfill all the obligations referred to in the Regulations on the awarding and payment of funds for foreign internships/foreign scientific events/domestic scientific events, in particular, to submit to the Project Manager, within 7 calendar days of returning from the foreign internship

- internship report (Appendix No. 1)

- confirmation of the internship completion signed by the research supervisor from the host institution.

1. The Project Participant is obliged to return the scholarship in the event of resignation from the research internship for reasons attributable to him/her.

§ 5

1. The Project Participant is obliged to provide reliable information and explanations related to the implementation of this Agreement to UPWr and authorized national institutions and European Union institutions responsible for the monitoring of the implementation of the project.

§ 6

1. Conclusion of the agreement means acceptance by the Parties of the "Regulations on the awarding and payment of funds for internships/foreign scientific events/domestic scientific events” with all attachments.

1. In matters not covered by this agreement, the provisions of the Civil Code shall apply.
2. Disputes arising from this Agreement will be settled by the court competent for the seat of UPWr.
3. The agreement was drawn up in two identical copies, one for each party.

Project Participant For the University

Name and surname Name, surname and function

Date and signature……………………………... Date and signature …………….………………….

**Attachments:**

1. Internship report