**CARD OF THE CANDIDATE FOR THE DOCTORAL SCHOOL**

**OF WROCŁAW UNIVERSITY OF ENVIRONMENTAL AND LIFE SCIENCES**

**Candidate’s name and surname:** ………………………………………………………......, **year of birth** ………....

**Scientific discipline:** ………………………………………………………………………………………………......

**Selected supervisor**[[1]](#endnote-1)**:** ………………………………………………………………………………………….......

**Selected second supervisor/assistant supervisor**1**:** ……………………………………………………………..

**Proposed topic of doctoral dissertation:** ………………………………………………………………………….

……………………………………………………………………..……………………………………………………..

**List of achievements of the candidate for the Doctoral School**[[2]](#endnote-2)

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Type of achievement** | | **Pts** |
| **Stage I** | | | |
| **I.** | **Scientific achievements[[3]](#endnote-3) - max. 35 pts** (pts are awarded for one achievement indicated by the candidate) | | |
| I.1. | Scientific article – authorship or co-authorship of a scientific article published in a scientific journal or in the peer-reviewed proceedings of an international conference, included in the current list of journals published by the Ministry of Education and Science (MEiN) – regardless of the year of publication of the article.  In addition, if the candidate is the first author of an article  In addition, if the candidate is the correspondent author of an article | | depending on the number of points in the MEiN journals list:  ≥ 100 pts - 15 pts  70 pts - 11 pts  40 pts - 6 pts  20 pts - 3 pts  + 10 pts  + 10 pts |
| I.2. | Monographs or chapters in monographs **–** authorship or co-authorship of a scientific monograph or chapter published by publishers included in the current list of the Ministry of Education and Science | | monograph:  level II - 25 pts  level I - 20 pts  chapter in monograph:  level II - 15 pts  level I - 10 pts |
| I.3. | Scientific articles in scientific journals from outside the MEiN list with IF | | 10 pts |
| I.4. | Secured patent / utility model | | irrespective of number  20 pts |
| I.5. | Authorship or co-authorship of a sequence entry in the genetic sequence database | | irrespective of number  10 pts |
| I | Selected achievement (one only)[[4]](#endnote-4): ☐ I.1 ☐ I.2 ☐ I.3 ☐ I.4 ☐  I.5 Description[[5]](#endnote-5): | |  |
| **II.** | **Scientific activity - max. 15 pts** (pts are awarded for one selected activity) | | |
| II | Presentation of results at a conference (oral or poster, first author only)  Additionally, if the presentation is given as part of participation in a student research club[[6]](#endnote-6)  Additionally, if a prize is awarded for the presentation (oral or poster)[[7]](#endnote-7) | | 5 pts  +5 pts  +5 pts |
| II | Authors:  Title:  Conference (name, venue, date):  Was the presentation prepared as part of a student research club? ☐ YES ☐ NO  Did the presentation receive a prize? ☐ YES ☐ NO | |  |
| **III.** | **Participation in research or R&D projects - max. 10 points** (points may be awarded in all categories and shall be totalled, subject to a limit of points under category III) | | |
| III.1. | Participation and implementation of the main ideas of the future doctoral thesis within the framework of the research or R&D project funded from external sources (e.g. National Science Centre, National Centre for Research and Development, H2020, Horizon Europe) after 1 October of the year in which recruitment is carried out[[8]](#endnote-8) | | < 6 months - 3 points  6 to 12 months - 6 points  > 12 months - 10 points |
| III.1. | Project title, source of funding, period of implementation: | |  |
| III.2. | Active participation in a research or R&D project financed from external sources (e.g. National Science Centre, National Centre for Research and Development, H2020, Horizon Europe) before the day of submitting the application to the Doctoral School (participation in different projects adds up)  or  securing a project in the Young Minds competition[[9]](#endnote-9) | | for each full month  participation - 1 point (max. 10 points)  5 pts |
| III.2. | Project title, source of funding, period of implementation: | |  |
| **IV.** | **Research internships[[10]](#endnote-10) - max. 10 points** (points are awarded for one internship indicated by the candidate) | | |
| IV.1. | Research internship in home country (minimum 4 weeks) | | 5 pts |
| IV.2. | Research internship abroad up to 4 weeks | | 5 pts |
| IV.3. | Research internship abroad over 4 weeks | | 10 pts |
| IV. | Type of internship (one only)[[11]](#endnote-11): ☐ home country ☐ abroad ≤ 4 weeks ☐ abroad > 4 weeks  Name of university/academic institution, exact period of implementation: | |  |
| **V.** | **Other - max. 4 points** (irrespective of the number of activities in a given category) | | |
| V.1. | Second foreign language (other than English), minimum level B1[[12]](#endnote-12) | | 1 point |
| V.2. | Work experience (e.g.: courses, summer schools, etc.)[[13]](#endnote-13) | | 1 point |
| V.3. | Awards, distinctions[[14]](#endnote-14) | | 1 point |
| V.4. | Popular science publications[[15]](#endnote-15) | | 1 point |
| V.1-4 | Description: | |  |
| **Stage I - maximum number of points possible - 74 (sum of items I-V)** | | |  |
| **Stage II** | | | |
| **Stage II - Interview - max 50 points** | | | |
| 1. | Knowledge of concepts and subjects connected with the topic of the doctoral dissertation | max. 30 pts |  |
| 2. | Career path | max. 5 pts |  |
| 3. | Self-presentation | max. 15 pts |  |
| **Total (sum of points scored in stage I and stage II)** | | |  |

I hereby declare that the information provided by me in the admission process for the Doctoral School is true and correct.

……………….………………………………..

(date, candidate’s signature)

1. **Additional information**
2. **I hereby declare that:**
   1. I am / I am not\* employed under an employment contract in ………………………….……..….   
        
       on the position …………………………………………………………….………..….….
   2. I am / I am not\* a doctoral student at ……………………………..   
         
       ………………………………………………………………………….……………….…  
       (name of the unit)
   3. I have / I have not\* studied as a doctoral student at ………………………...

……………………………………………………………………….………………….…  
 (name of the unit)

* 1. I am / I am not\* a doctoral school student at:   
        
      ………………………………………………………………………….………….……….  
       (name of the unit managing the doctoral school)
  2. in the current year I am / I am not applying\* to the following doctoral schools:

……………………………………………………………………….……………….…  
 (name of the unit managing the doctoral school)

\* delete as appropriate

1. **Person to be notified in case of emergency:**

………………………………………………………….   
(name and surname)

………………………………………………..…..……   
(address)

………………………………………………………….   
(telephone)

I hereby declare that the information provided by me in the admission process is true and correct.

……………….………………………………..

(date, candidate’s signature)

**Instructions on how to fill in the Candidate Card**

1. The title/degree, name and surname should be provided, [↑](#endnote-ref-1)
2. The candidate fills in the white spaces on the card in column 1 – Type of achievement. All indicated achievements should be documented and attached to the Candidate Card (as separate files, in pdf format). Each document confirming a demonstrated achievement must be marked with an appropriate number corresponding to the number of a given achievement from the candidate’s card, e.g. in the case of an article – the first page of the publication documenting the achievement should be marked in the upper right corner of the page in the following way: I.1. [↑](#endnote-ref-2)
3. Achievements which are being assessed, verified or reviewed are not subject to evaluation. [↑](#endnote-ref-3)
4. Put an X in one selected field to indicate the category of the scientific achievement. [↑](#endnote-ref-4)
5. Please provide:

   for a scientific article (categories I.1, I.3): names and surnames of authors, title of the article, bibliographic data (journal name, year, volume/number, pages, DOI number) and the number of points from the MEiN list (if any); for documentation purposes, please attach a photocopy of the 1st page of the publication containing the above-mentioned information;

   for a monograph or monograph chapter (category I.2): names and surnames of authors, monograph title, chapter title (if applicable), bibliographic data (year, pages, ISSN number) and the level of the monograph according to MEiN list; for documentation purposes, please attach a photocopy of one page of the monograph or chapter containing the above-mentioned information

   for a patent or utility model (category I.4): names and surnames of the inventors, name of the invention, date and place of granting the patent or utility model, number, name of the granting entity, name of the country in which protection was obtained; for documentation purposes, please attach a confirmation document

   for a sequence entry in the genetic database (category I.5): authors’ names and surnames, entry name, GenBank number, publication journal, DOI or PUBMED (if available), link to the entry in the database. [↑](#endnote-ref-5)
6. Put an X in one selected field, specifying the category of scientific activity. [↑](#endnote-ref-6)
7. Submit a scan of the diploma or a certificate from the event organiser. [↑](#endnote-ref-7)
8. In order to document participation in the project, the following should be submitted: a declaration of the project / research task manager confirmed by the appropriate vice-rector representing the unit acting as the project leader (in accordance with the template provided on the website) or a photocopy (scan) of the agreement concluded with the project manager or task manager in the research project. [↑](#endnote-ref-8)
9. In order to document participation in the project, the following should be submitted: a declaration of the project / research task manager confirmed by the appropriate vice-rector who exercised supervision (in accordance with the template provided on the website) or a photocopy (scan) of the agreement concluded with the project manager or task manager in the research project, in the case of the Young Minds project – a photocopy of the decision. [↑](#endnote-ref-9)
10. A research internship does not include work practice, professional internships, internships under the Erasmus/Erasmus + programme, or professional work of a non-scientific nature. In case of doubts as to the nature of the internship – the decision is made by the Committee on the basis of the provided documentation. In order to document the internship, a relevant statement of the internship supervisor should be presented, which should contain: the name and surname of the intern; name and surname of the supervisor, name of the university or research institution where the internship or study visit took place, name of the country, type of stay, exact period of stay, description of completed tasks and their measurable effects. [↑](#endnote-ref-10)
11. Put an X in one selected field, indicating the type of internship. [↑](#endnote-ref-11)
12. For documentation purposes, please submit a certificate from a foreign language school / UPWr Centre for Foreign Language. [↑](#endnote-ref-12)
13. For documentation purposes, please submit an appropriate diploma or certificate. Professional work may be considered professional experience only if it is related to the subject of the proposed doctoral dissertation, or if the experience gained in it may be used in the course of the doctoral dissertation. In order to document professional work, a certificate from the employer should be presented, including information about the scope of duties. [↑](#endnote-ref-13)
14. For documentation purposes, please present a diploma or certificate. The award or distinction must be of a different nature than the award for the presentation as part of the activity in the student science club (category II.1). [↑](#endnote-ref-14)
15. For documentation purposes, please attach to the candidate card a photocopy of the 1st page of the publication containing the following information: authors’ names, title of the article, name of the journal. [↑](#endnote-ref-15)